



Portland State
UNIVERSITY

SYLLABI STATEMENT FOR TITLE IX REPORTING OBLIGATIONS

Below are recommended syllabi statements pertaining to instructors' reporting obligations under Title IX of the Education Amendment Act of 1972, state law and PSU policies, which pertains to incidents of sex/gender discrimination, sexual harassment and sexual and relationship violence as well as general discrimination. PSU's [Prohibited Discrimination and Harassment Policy, Section VI 2.](#) outlines employees' reporting obligations of any form of discrimination and harassment. Oregon Attorney General's Sexual Assault Taskforce and PSU's Title IX Coordinator recommend that instructors include a statement on their syllabi to inform students of instructors' reporting obligations and how student may get support. Below are three options of syllabi statements.

Please note that if a student informs you they are experiencing sexual harassment or sexual violence, you should let them know as soon as possible that you cannot keep the information confidential, but it will be provided to a limited number of people with a need to know, and you have an obligation to report. When a matter is reported, PSU's first concern is providing resources for the student, and the Title IX Coordinator or the Dean of Student Life office will refer the student to a confidential advocate. Before reporting an incident, please ask a student if their PSU email address is a safe method for an advocate or university official to contact them. If not, please find the best method to contact the student. You may report a sexual misconduct incident by completing a [C.A.R.E program report](#) or by emailing the Title IX Coordinator, [Julie Caron](#). If you have any questions about your reporting obligations or Title IX in general, please see the [Sexual Misconduct Response, Faculty and Staff Resources](#) or contact Julie Caron, PSU's Title IX Coordinator at 503.725.4410 or titleixcoordinator@pdx.edu.

OPTION 1

As an instructor, students frequently come to me for assistance in matters that are not related to the course material. Please be aware that PSU's policies require instructors to report any instance of sexual harassment, sexual and relationship violence and/or other forms of prohibited discrimination to University Officials, who keep the information private. If you would rather share information about these experiences with a PSU staff member who does not have these reporting responsibilities and can keep the information confidential, please contact one of the following campus resources.

- Confidential Advocates: 503.894.7982, or by [scheduling on-line](#) (for matters regarding sexual harassment and sexual and relationship violence)
- Center for Student Health and Counseling ([SHAC](#)): 1880 SW 6th Ave, 503.725.2800
- [Student Legal Services](#): 1825 SW Broadway, (SMSU) M343, 503.725.4556 For more information, please complete the required student module Understanding Sexual Misconduct and Resources in your D2L.

[PSU Sexual Misconduct Response website](#) gives you comprehensive information about how to support and/or report an incident.

Please complete the required student module [Understanding Sexual Misconduct and Resources](#) in D2L, which provides information about PSU policy and resources.

OPTION 2

Portland State is committed to fostering a safe, productive learning environment. Title IX and PSU policies prohibit discrimination, including discrimination on the basis of sex/gender and sexual harassment, which includes sexual assault, domestic and dating violence, and stalking. We expect a culture of mutual respect in our department and class. You may report any incident of discrimination or discriminatory harassment, including sexual harassment, to either the [Title IX Coordinator, Office of Equity and Compliance](#), or the [Office of the Dean of Student Life](#).

Please be aware that as an instructor, I have the responsibility to report any instances of sexual harassment, sexual and relationship violence and/ or other forms of prohibited discrimination to PSU's [Title IX Coordinator](#), the [Office of Equity and Compliance](#) or the [Dean of Student Life office](#) and cannot keep information confidential. However, the information will be kept private and only those with a need to know will be provided with what you disclose. If you would rather share information about sexual harassment or

sexual and relationship violence to a confidential employee who does not have this reporting responsibility, you can contact a [confidential advocate](#) at 503.894.7982 or by scheduling [online](#). You may also contact other confidential employees found on the [sexual misconduct resource webpage](#).

Please complete the required student module [Understanding Sexual Misconduct and Resources](#) in D2L, which provides information about PSU policy and resources.

OPTION 3

Portland State is committed to providing an environment free of all forms of prohibited discrimination and sexual harassment (sexual assault, domestic and dating violence, gender or sex-based harassment and stalking). If you have experienced any form of sexual harassment, know that help and support are available. PSU has staff members trained to support survivors in navigating campus life, providing academic support and more. Information about PSU's support services on campus, including [confidential services](#) and [reporting options](#), can be found on PSU's [Sexual Misconduct Response website](#) or you may call a Confidential Advocate at 503.894.7982 or by scheduling [online](#). You may also report any incident of discrimination or discriminatory harassment, including sexual harassment, to the [Title IX Coordinator, Office of Equity and Compliance](#), or the [Office of the Dean of Student Life](#).

Please be aware that all PSU faculty members and instructors **are required to report** information of an incident that may constitute prohibited discrimination, including sexual harassment and sexual and relationship violence. This means that if you tell me about a situation of sexual harassment or discrimination, I have to share the information with the University's Title IX Coordinator or the Office of the Dean of Student Life.

However, the information will be kept private and only those with a need to know will be provided with what you disclose.

Please complete the required student module [Understanding Sexual Misconduct and Resources](#) in D2L, which provides information about PSU policy and resources.