I need one or two students to work on a research project for me this summer. The project is looking at the effects of the state's vehicle trip permit process and the vehicle inspection program. I probably have enough money in the budget to hire one person full-time or two part-time people. Hours are somewhat flexible, e.g. morning, afternoon, night, etc. but will be fairly regular starting in June and going through the end of September. Pay would be ~$12/hour, depending upon qualifications. Start date could be ASAP or right after finals week.

Responsibilities:
- Data analysis using very large datasets
- Preparation of a mail-out, mail-back survey, including maintaining mailing lists, preparing labels, printing, stuffing envelopes, mail merge, etc.
- Data entry

Desired skills:
- SPSS. Ideally, someone who has used SPSS a fair amount and/or who catches on very quickly. Should know how to import text files, set up field names, perform basic data analyses, etc. Knowledge of SAS a plus, but not required.
- Excel and Word, including mail merge, pivot tables, searches/sorts, etc.
- A keen attention to detail and record keeping
- Overall very strong computer skills and ability to work independently

If you are interested, send me a resume and a letter/email highlighting how your skills match the needs outlined above and your availability (~hours/week).

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