Syllabi Statement for Title IX Reporting Obligations

Below are recommended syllabi statements pertaining to faculty obligations under Title IX of the Educational Act of 1972, which pertains to incidents of sexual harassment and interpersonal violence. The federal Department of Education, Office of Civil Rights requires all faculty to report incidents of sexual harassment, sexual assault, dating/domestic violence and stalking to their Title IX Coordinator or her designee. PSU’s Prohibited Discrimination and Harassment Policy outlines employees’ reporting obligations in Section V 2.1. Oregon Attorney General’s Sexual Assault Taskforce and PSU’s Title IX Coordinator recommends that faculty include a statement on their syllabi to inform students of your reporting obligations and how to get support. Below are two options of syllabi statements. If you have any questions about your reporting obligations or Title IX in general, please contact Julie Caron, PSU’s Title IX Coordinator at 503-725-4410 or jucaron@pdx.edu.

OPTION 1
As an instructor, one of my responsibilities is to help create a safe learning environment for my students and for the campus as a whole. As a member of the university community, I have the responsibility to report any instances of sexual harassment, sexual violence and/or other forms of prohibited discrimination. If you would rather share information about sexual harassment, sexual violence or discrimination to a confidential employee who does not have this reporting responsibility, you can find a list of those individuals.

OPTION 2
Portland State is committed to providing an environment free of all forms of prohibited discrimination and sexual harassment (sexual assault, domestic and dating violence, and gender or sex-based harassment and stalking). If you have experienced any form of gender or sex-based discrimination or harassment, know that help and support are available. PSU has staff members trained to support survivors in navigating campus life, accessing health and counseling services, providing academic and on-housing accommodations, helping with legal protective orders, and more. Information about PSU’s support services on campus, including confidential services and reporting options, can be found on PSU’s Sexual Misconduct Prevention and Response website or you may call a confidential IPV Advocate at 503-725-5672.
Please be aware that all PSU faculty members and instructors are required to report information of an incident that may constitute prohibited discrimination, including sexual harassment and sexual violence. This means that if you tell me about a situation of sexual harassment or sexual violence that may have violated university policy or student code of conduct, I have to share the information with my supervisor or the University’s Title IX Coordinator or the Office of Affirmative Action.