

Professional Development Standards Subcommittee Work Plan  
9/17/07  
Pending acceptance by the Training Quality Committee

<b>4. PROFESSIONAL DEVELOPMENT STANDARDS SUBCOMMITTEE</b>		<b>CONVENORS: Beverly Briggs, Patsy Kohout</b>				
<b>Purpose Statement: To provide input, guidance, and recommendations on policies regarding the Oregon Registry, the Oregon Registry Trainer Program, and Mentor Standards and how these policies can best be implemented.</b>						
<b>Activities</b>	<b>Responsible Organization/Person</b>	<b>Product / Output</b>	<b>Due or Review Date</b>			
					2007	2008
4.1 Objective 1: Continued implementation of standards, guidance, and direction provided by TQC and CCECC			JAS	OND	JFM	AMJ
4.1.1 Developing procedures for continuing implementation of the Oregon Registry and the Oregon Registry Trainer Program, such as: criteria for distance learning, incorporating writing into training sessions, developing alternative methods of delivering training of trainers, evaluation of trainers and training sessions, etc., as needed	OCCD OCCD Professional Development Standards Subcommittee	<ul style="list-style-type: none"> <li>Proposals for implementation plans as needed</li> <li>Reports to TQC as needed</li> <li>Issue Briefs for policy changes to TQC as needed</li> </ul>	O	O	O	O
4.1.2 Reviewing and revising Core Body of Knowledge	OCCD Professional Development Standards Subcommittee	<ul style="list-style-type: none"> <li>Plan for review</li> <li>Proposal for revision (November PDS meeting)</li> <li>Report to TQC in January meeting</li> </ul>	X	X	X	
4.1.3 Reviewing and evaluating Oregon Registry Trainer Program	OCCD Professional Development Standards Subcommittee	<ul style="list-style-type: none"> <li>Trainer Program data report</li> <li>Evaluation process and procedures</li> <li>Completed evaluation</li> <li>Report to TQC in May meeting</li> </ul>	DONE		X	X
4.1.4 Evaluating, reviewing, and revising (if needed) Mentor Standards	OCCR&R Network OCCD Professional Development Standards Subcommittee	<ul style="list-style-type: none"> <li>Survey of mentors and mentees (with OCCR&amp;R Network)</li> <li>Evaluate and review mentor standards</li> <li>Issue Brief (if needed) for standards revision to TQC in March meeting</li> </ul>		X	X	
4.1.5 Facilitating and developing	OCCD					

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stakeholder consensus regarding standards for trainers and mentors			O	O	O	O
Activities	Responsible Organization/Person	Product / Output	Due or Review Date			
4.2 Objective 2: Develop, maintain, and promote training, certificates and credentials including Director, Infant-Toddler, School-Age, and Adult Education			2007		2008	
			JAS	OND	JFM	AMJ
4.2.1 Developing concept and template for Oregon Registry Credentials	OCCD Professional Development Standards Subcommittee	<ul style="list-style-type: none"> <li>Summary of work to date by Credentials Work Group, Director Certificate Advisory Committee, CCD Licensing Specialist Credential Committee</li> <li>Summary of research on national credentials and other state credentials</li> <li>Template for credentials</li> </ul>	X	X		
4.2.2 Developing Oregon Registry Credentials for Directors and for Infant & Toddler Caregivers	OCCD Professional Development Standards Subcommittee	<ul style="list-style-type: none"> <li>Issue Brief on Director Certificate Training Series to TQC in September meeting</li> <li>Criteria for director and infant &amp; toddler caregiver credentials, aligned with Oregon Registry Steps, national credential requirements, national accreditation standards</li> <li>Issue Briefs to TQC in May meeting</li> </ul>	X	X	X	X
4.3 Objective 3: Expand communication about and participation in professional development programs (Oregon Registry/Oregon Registry Trainer Program)			2007		2008	
			JAS	OND	JFM	AMJ
4.3.1 Developing clear and consistent message about professional development standards and professional development programs	OCCD Professional Development Standards Subcommittee	<ul style="list-style-type: none"> <li>Three key messages for the parents/families who are receiving services from childhood care and education community/workforce regarding the professional development of the caregivers/educators</li> </ul>	Done			

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4.3.2 Developing targeted outreach to family, certified and center-based care; school-age care; Head Start; programs supporting migrant and seasonal workers; programs supporting children with special needs, teen parent programs, corporate child care; tribal child care about professional development standards and professional development programs	OCCD Professional Development Standards Subcommittee	<ul style="list-style-type: none"> <li>Oregon Registry recruitment report to TQC in September meeting that includes key messages for professionals and for parents/families regarding professional development and use of partner resources</li> </ul>	DONE			

X = Quarter in which work will be done  
 O = Ongoing work